Change in Banking arrangements for the Offices located at New Delhi

Government of Maharashtra
Finance Department
Government Resolution No. :- Misc 1007/CR 63/TM - 5
Mantralaya, Mumbai - 400 032.
Date: 03 March, 2011

Reference:- Finance Department, Government Resolution No.:- Misc 1007/CR 63/TM - 5, Date: 08/05/2009.

In the Government Resolution mentioned in the reference, Government has finalised banking arrangements for the offices located at New Delhi. However, the consolidated VDMS (Verified Datewise Monthly Statements) is necessary for further accounting. But, since this procedure was not followed some difficulties related to the accounting was observed and reported by the Principal Accountant General (A & E) - I, Mumbai. Based on the directions given by the Principal Accountant General (A & E) - I, Mumbai and also to ensure proper accounting the Government is pleased to issue the following orders in addition to orders already issued vide Government Resolution referred above.

Government Resolution :-

1) At the end of each month, the Bank of Maharashtra, UPSC branch should prepare the Date-wise Monthly Statement (DMS) in two set up i. e., (i) Department wise four separate DMS based on daily entries in Pass - book, (ii) Consolidated DMS of four offices based on daily entries reported to their link office in six copies. The DMS should be duly signed by an authorized official of the branch. The department wise DMS shall be submitted to the concerned department and consolidated DMS to the Accounts Officer, Office of the Resident Commissioner, Maharashtra Sadan, New Delhi who will be responsible to scrutinize the same not later than first working day of the succeeding month to which they relate. The DMS submitted to the department will be scrutinized and two copies thereof will be returned within two days from the date of its Receipts from the branch, with a certificate to the effect that it has been checked and found correct. The duly certified copy of the Consolidated DMS received from department will be faxed by the branch to the designed link office.

2) As per Para 7.1 of Memorandum of instruction on accounting and reconcilation State Government Transaction issued by the Reserve Bank of India the department is responsible to verify each day the correctness of entries made in the pass book by the bank with reference to scroll, challans and cheques, etc. Secondly the Reserve Bank of India, Public Accounts Department, Mumbai has alloted one code number to account transactions reported by the Bank of Maharashtra, UPSC, New Delhi branch. Therefore the consolidation of the transaction incurred by the four offices and due verification thereof is necessary.

Accounts Officer in the Office of the Residential Commissioner, Maharashtra Sadan, New Delhi will scrutinize and compile the DMS. For this the other three officers at New Delhi i. e., 1)

Dy. Director, Maharashttra Information Centre, Baba Kharak Singh Marg, New Delhi, 2) Resident Engineer, Public Works Department, Maharashtra Sadan, New Delhi, 3) Officer In Charge, Krishna Godavari Unit, Irrigation Department, New Delhi will forward one copy of their own DMS verified by the Bank of Maharashtra. After consolidation of all four Offices, the Accounts Officer, Office of the Resident Commissioner, Maharashtra Sadan, will himself verify the consolidated DMS and forward the same to Principal Accountant Genereal (A & E), Maharashtra, 101, M. K. Road, Mumbai - 20 and one copy to Pay and Accounts Officer, Mumbai along with monthly account.

3) After receiving verified DMS from department the Principal Accountant General (A & E), Mumbai will reconcile the amount of VDMS with the amounts reported by the link office which is incorporated by Reserve Bank of India, CAS, Nagpur in the monthly cash balance report. After verification of VDMS the Pr. Accountant General (A & E), Mumbai will clear the amount posted under head 8675 - Deposits with Reserve Bank, 106 States - Treasury and raise suspense amounts under Head 8686 - 111 DAA Suspense - City Area Adjusting Accounts (Debit and Credit separately) for further adjustment thereof to the final head of accounts. The Suspense Slip will be forwarded to the Pay and Accounts Officer, Mumbai office along with details of the transactions.

4) After receiving Suspense Slip from Pr. Accountant General (A & E) - I, Maharashtra, Mumbai office the Pay and Accounts Officer, Mumbai Office will clear the Suspense raised by Accountant General Office under 8658 - 111 - DAA - City Area Adjusting Accounts and transfer Debit (Payment) amounts under head 8670 - Cheques & Bills and Credit (Receipts) amounts under final head of accounts as per Rule 70 of the Government Accounting Rules 1990.

5) The Pay & Accounts Officer, Mumbai should maintain the broadsheet of Major Head 8670 Cheques & Bills and 8658 - 111 - DAA Suspense Accounts properly as per Manual of the Pay and Accounts Office, Mumbai and follow instruction given under paragraph 493 and 494 of Manual of the Pay and Accounts Office, Mumbai.

This Government Resolution is available on the web site of Government of Maharashtra i.e. **"www.maharashtra.gov.in"** and its computer code number is **201103031900006001.**

By order and in the name of the Governor of Maharashtra.

(S. A. M. Naqvi)
Deputy Secretary

To,

1. Resident Commissioner, Government of Maharashtra, Maharashtra Sadan, New Delhi - 110001.